

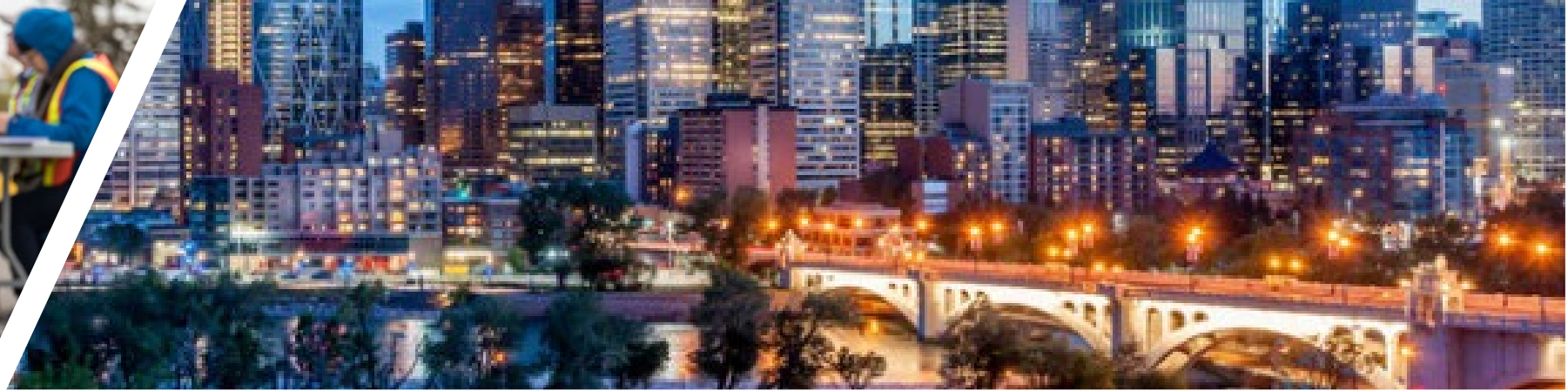
Reminders

Monday, September 22 –
Nomination papers are due by 12 p.m. (noon). File your official nomination papers before Sept. 22 and avoid the Nomination Day rush!

Endorsed candidates list.
If you are running with a Local Political Party (LPP), ensure your LPP submits an updated list of endorsed candidates before 12 p.m. (noon) on September 22nd.

September 30 disclosure.
Submit your disclosure statement before September 30 (Wednesday, October 1 at 4:30 p.m.).

Before sending scrutineers to voting stations: Appoint scrutineers and complete the **Scrutineer Appointment Form.**



Candidate Information Session

September 11 & 18, 2025



Elections Calgary

- Kate Martin – City Clerk and Returning Officer
- Andrew Brouwer – Assistant Director and Substitute Returning Officer
- Robin Bly – Leader, Strategic Services
- Jeannine Dryden – Leader, Election Services
- Tessa Kalinowski, Communications Strategist
- Meghan Lankester – Executive Advisor
- Stephanie Lowe – Strategic Legislative Analyst
- Austin Still – Leader, Election Logistics
- Cherry Sham – Team Lead, Political Participants

City of Calgary Administration

- Todd Sullivan, Leader, Patrol & Investigations, Mobility
- Charles Gray, Patrol & Investigations Supervisor, Mobility

Traditional land acknowledgement

We would like to take this opportunity to appreciate and acknowledge that we are gathered on the ancestral and traditional territory of the Blackfoot Confederacy, made up of the Siksika, Piikani, Amskaapipiikani, and Kainai First Nations; the Iethka Nakoda Wicastabi First Nations, comprised of the Chiniki, Bearspaw, and Goodstoney First Nations; and the Tsuut'ina First Nation.

The City of Calgary is also homeland to the historic Northwest Métis and to the Otipemisiwak Métis Government, Métis Nation Battle River Territory, Nose Hill Métis District 5 and Elbow Métis District 6.

We acknowledge all Indigenous people who have made Calgary their home.

- What to expect for 2025 General Election
- What to expect following Election Day.
- Opportunity for you to ask questions.



1. What's New in 2025
2. Roles and Responsibilities
3. Election Security and Integrity
4. Election Communications
5. Voting Opportunities
6. Permanent Electors Register
7. Voter Eligibility and Identification
8. Scrutineers
9. Ballots, Counting and Results
10. Recounts
11. Campaign Disclosures
12. What to Expect After the Election

Legislative Changes

- Permanent electors register
- Hand counted ballots
- Campaign contribution rules
- Close vote recount
- Local political parties and slates pilot
- Special (mail-in) ballots eligibility
- Criminal record check requirement for candidates

Process Changes

- Introduction of election carts
- Counting centre



Province of Alberta

LOCAL AUTHORITIES ELECTION ACT

Revised Statutes of Alberta 2000
Chapter L-21

Current as of May 15, 2025

Office Consolidation

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Roles and Responsibilities

Roles and responsibilities



Government of Alberta

- *Education Act.*
- *Local Authorities Election Act.*
- Associated regulations
 - *Local Political Parties and Slates Regulation.*
 - *Expense Limits Regulation.*
 - *Local Authorities Election Forms Regulation.*
- Judicial recounts and appeals.



Council

- Election services agreement with school boards.
- Elections Bylaw 50M2024.
- Appoint Returning Officer and Substitute Returning Officer.
- Parks and Pathways Bylaw 11M2019.
- Temporary Signs on Highways Bylaw 29M97.
- Elector data sharing agreement with Elections Alberta.



School Boards

- Election services agreement with The City of Calgary.
- Determine number of electors required to nominate a trustee candidate.
- Schools provided as voting stations.
- Campaign disclosure statement non-compliance report to school boards.



Elections Alberta

- Candidate campaign finance and third party advertiser enforcement (Election Commissioner)
- Elector data sharing agreement with The City of Calgary.

Role of the Returning Officer (Elections Calgary)

The Returning Officer role and responsibilities are legislated in the Local Authorities Election Act (Sec. 14)

- Administer election
- Give notice of election
- Accept candidate nomination papers, and disclosure statements
- Recruit and train election workers
- Establish voting stations
- Provide for advance voting opportunities
- Results reporting
- Conduct recounts when required
- Maintain register and disclosure statements for local political parties, slates and third-party advertisers
- Refer complaints, allegations and information to Election Commissioner
- Share campaign disclosure statement non-compliance with Council and school boards

Note: The Returning Officer does not have a role in candidate or campaign conduct or enforcement .

Returning Officer – Independent and Impartial

13.1 (1) A returning officer must be independent and impartial when performing the duties of a returning officer.

(2) No local jurisdiction, its officers or any other person shall obstruct or attempt to influence the returning officer in the carrying out of the duties of a returning officer.

Local Authorities Election Act (LAEA) Sec. 13.1

Candidate responsibilities

- Filing their notice of intent to be nominated to run as a candidate.
- Filing complete nomination papers.
- Filing their campaign disclosure statement.
- Informing potential contributors of contribution requirements (e.g., eligibility and contribution limits).
- Issuing receipts for each contribution and expense.

Elections Calgary support

- Information on [ElectionsCalgary.ca](https://electionscalgary.ca).
- Candidate inquiries answered through the candidate helpline and email.
- Elections Calgary e-newsletter.
- Candidates' information session.



Election Security and Integrity

Election Material

- Introduction of election carts
 - Locks
 - GPS tracked
 - Stored in secure locations
- Check in and out procedures for ballots, transport and return of election materials

Secure Facilities

- Security assessment of Elections Calgary warehouse, office and counting centre

Security Personnel

- Security guards accompany election materials transported to Elections Calgary warehouse
- Security guards supervise ballots stored in warehouse
- Partnership with CPS – major events

- Cyber threat risk assessments (penetration testing) and scanning
- Cyber security best practices, including role-based access controls (RBAC), 2-factor authentication
- Remote access controls of systems



Pre-election Assessments

- Readiness Audit – City Auditor’s Office
- Safety Review
- Privacy Impact Assessments
- Communications: voting process, roles, responsibilities
- Enforcement: Election Commissioner and Calgary Police Service
- Business continuity exercises
- Voting Equity research
- Facility inspections

Election Workers

- Complement of stand-by workers
- Robust training program for election workers

Voting Processes

- Requirement for voters to present ID
- Scrutineer observation of voting process and ballot counting
- Permanent Electors Register
- Accessible voting opportunities

Post Election

- Results verification process

Technology

- Back up systems and processes



Election Communications

Voter mailouts

- Voter guides
 - Mailed September 8 and 9 (Canada Post)
 - Streetbox media September 12 (LRT stations, hospitals, post-secondaries, grocery stores), restock on October 10
 - Flyer delivery October 2 (distribution occurs in one day)
- Voter card
 - Mailed September 29 (Canada Post)

Tactics used for various campaigns

- Elections Calgary website
- Elections Calgary and Living in Calgary newsletters
- Calgary Conversations podcast
- Social media
- Paid media (print ads, bold signs, community newsletters, radio, TV, brochures)
- Media releases
- Media availabilities
- Outreach events: Afro-Caribbean Festival (Sept. 6 & 7) & Franco Festival (Sept. 20 & 21)
- Agency partnerships to share election information



2025 General Election Guide

Elect your mayor, councillor, public and separate school board trustee.

Advance Vote: Oct. 6 – 11, 2025

Election Day: Oct. 20, 2025

Information is current as of printing on August 26, 2025. Please use the Where Do I Vote tool on electionscalgary.ca/wheretovote, scan the QR code or call 403-476-4100 before voting.



On behalf of:



**Calgary Board
of Education**



**CALGARY CATHOLIC
SCHOOL DISTRICT**

Voting Station Corrections

- 1303 Dr. E.P. Scarlett School
 - 220 Canterbury DR SW
- 1304 Canyon Meadows School
 - 395 Canterbury DR SW
- 1305 Woodbine School
 - 27 Woodfield WY SW

Communicating the Corrections

- Correction letter to affected residents to be send by week of Sept. 22
- Affected candidates have been advised
- Information correctly reflected in: Where Do I Vote Tool, online and new print versions of the Voter Guide, Voter Card



Elections Calgary
P.O. Box 2100,
Station 'M' (#207)
Calgary, AB T2P 2M5

These are your voting opportunities:

Advance Vote is Monday, Oct. 6 to Saturday, Oct. 11, 2025

You may vote at any Advance Vote station.

ADVANCE VOTING STATION HOURS
10 a.m. – 7 p.m.

Election Day is Monday, Oct. 20, 2025

You must vote at your designated voting station on Election Day.

ELECTION DAY VOTING STATION HOURS
10 a.m. – 8 p.m.



Scan to use our Where Do I Vote? tool to:

- Find your voting opportunities, including Advance Vote locations
- Learn about voting station accessibility
- Find a list of your candidates

For more information, go to electionscalgary.ca or call **403-476-4100**.

INDICIA

Resident(s) of:

Address line 1
Address line 2

This is your Election Day Voting Station

Ward X
Venue name
Address line



Vote by mail if you are unable to vote during the Advance Vote or on Election Day (returned ballot must be received by Elections Calgary by 12 p.m. (noon) on Monday, Oct. 20, 2025).



2025 General Election

Voter information card

Elect your mayor,
councillor and
school trustee.

Are you eligible to vote?

To vote in the General Election, you must, on the day you choose to vote:

- Are at least 18 years old.
- Are a Canadian citizen.
- Are a resident of Alberta, and
 - in the city of Calgary to vote for mayor,
 - in the ward to vote for councillor,
 - in the Calgary Board of Education jurisdiction ward for public school trustee voters,
 - in the Calgary Roman Catholic Separate School Division Jurisdiction ward for separate school trustee voters. A separate school trustee voter must also declare that they are of the same faith as the Calgary Roman Catholic Separate School Division (Roman Catholic),
- Provide one of the authorized pieces of identification (this card cannot be used for identification).

Voter Checklist



- ☐ Check your eligibility to vote.
- ☐ Get informed – find out who is running for mayor, in your ward for councillor, and who is running for school trustee (if applicable).
- ☐ Make a plan to vote – note your designated Election Day voting station on this card and Advance Vote opportunities to help you decide when and where to vote.
- ☐ Make sure you have one of the acceptable forms of ID.
- ☐ Get out and VOTE!

Visit electionscalgary.ca for more information.

- Elections Calgary website
- Political participant newsletter
- Inquiries and outreach: candidates@calgary.ca or 403-476-4110
- Scrutineer resources (pamphlet)
- Candidate information sessions
 - September 11 – in-person
 - September 18 – virtual



Voting Opportunities

2025 Voting Opportunities

Voting opportunity	Dates	Voting hours	Additional information
Advance Vote <i>Vote Anywhere</i>	October 6 to 11, 2025	10 a.m. to 7 p.m. each day	31 Advance Vote stations
Additional Advance Vote Opportunities <i>Vote Anywhere</i>	Dates vary by location	10 a.m. to 7 p.m.	4 Hospitals 3 Post-secondary institutions Deaf & Hear Alberta CNIB YW Calgary
Vote Bus <i>Vote Anywhere</i>	October 6 to 11, 2025	Hours vary by location	Schedule in the voter guide and on the Elections Calgary website
Care Facilities and Shelters <i>For residents</i>	Dates vary by location	Hours vary by location. Hours are posted 48 hours in advance of voting.	Intended for care facility
Election Day <i>Designated voting station</i>	October 20, 2025	10 a.m. to 8 p.m.	261 Election Day voting stations

Special (Mail-in) Ballot

A voter who is unable to vote during the Advance Vote or on Election Day may request a mail-in ballot.

Last day to request a mail-in ballot package to be sent by mail: Oct. 3, 2025.

Any application made after this date will be for local pick-up only.

Mail-in ballot applications request deadline: **Oct. 20, 2025, at 10 a.m.**

For mail-in ballots to be counted, they must be received by Elections Calgary **before 12 p.m. (noon) on Oct. 20, Election Day.**

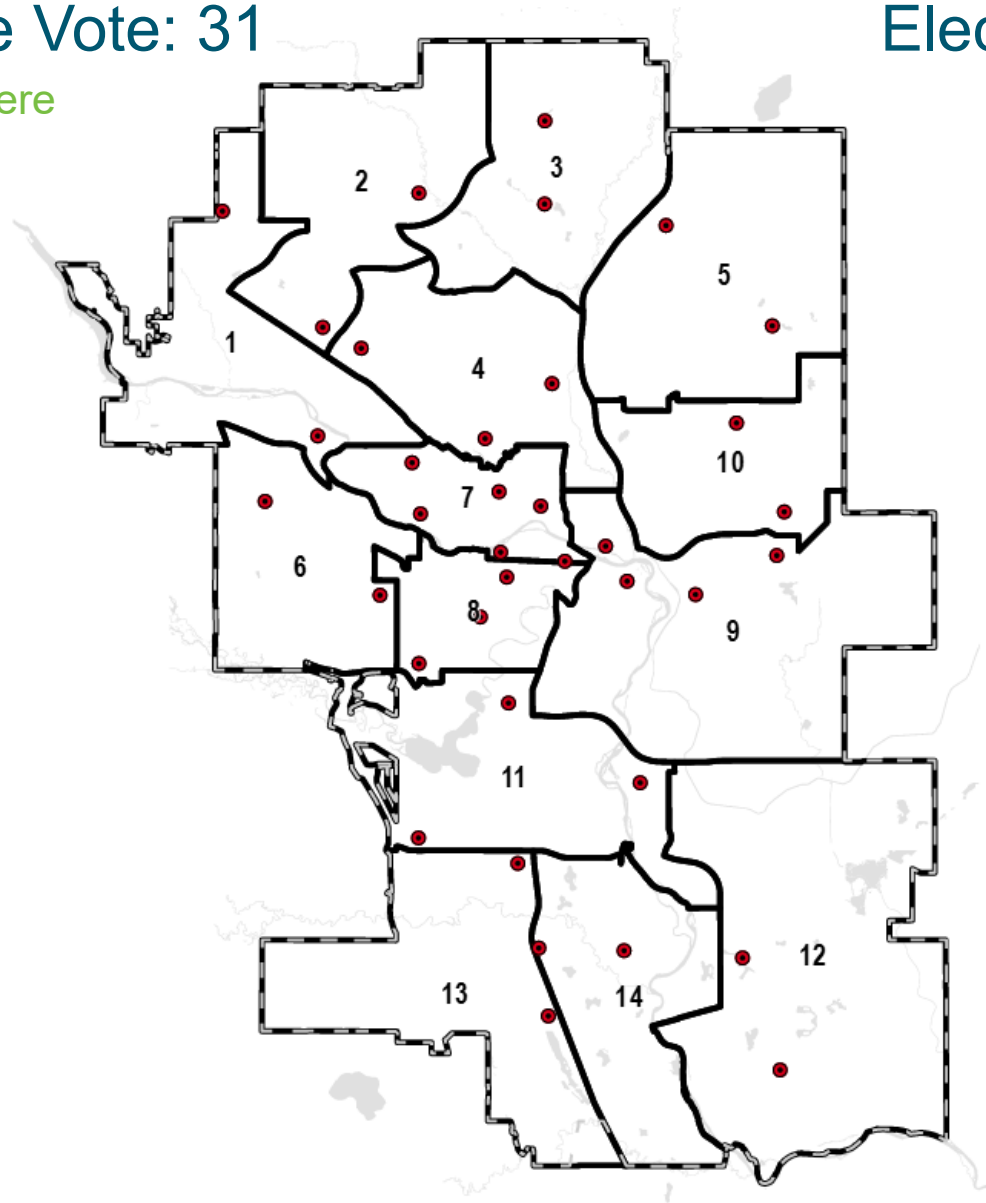
Applications for mail-in ballots can be made:

- Online at electionscalgary.ca/mailinballot
- By phoning 403-476-4100,
- In person at the Elections Calgary Mail-in Ballot office located in Deerfoot Junction III (DJ3) building, Suite 101, 1212 31 Avenue NE, Calgary, or
- In writing to Elections Calgary at #207A PO Box 2100 Station M Calgary, AB T2P 2M5.

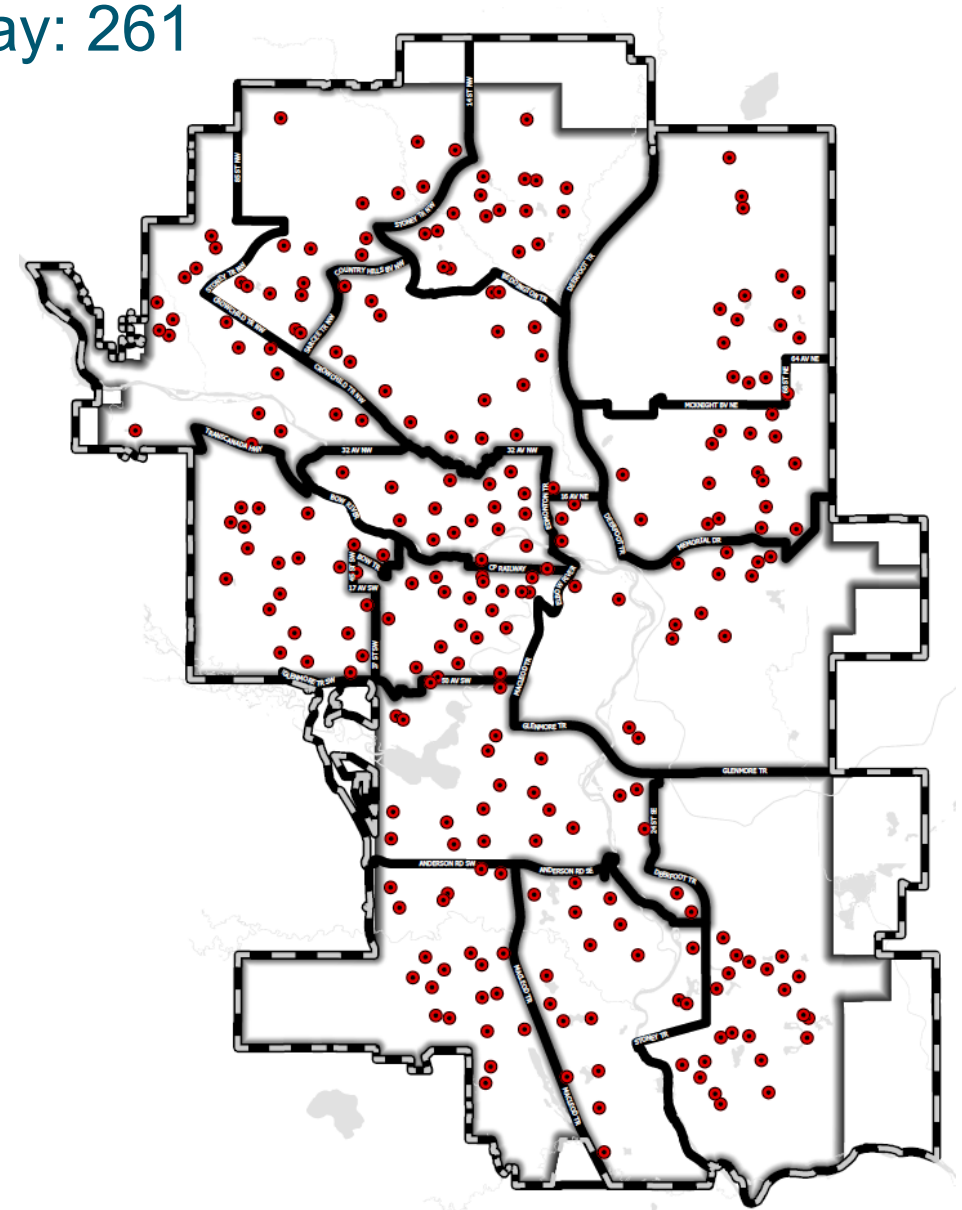
Voting Station Locations

Advance Vote: 31

Vote Anywhere



Election Day: 261

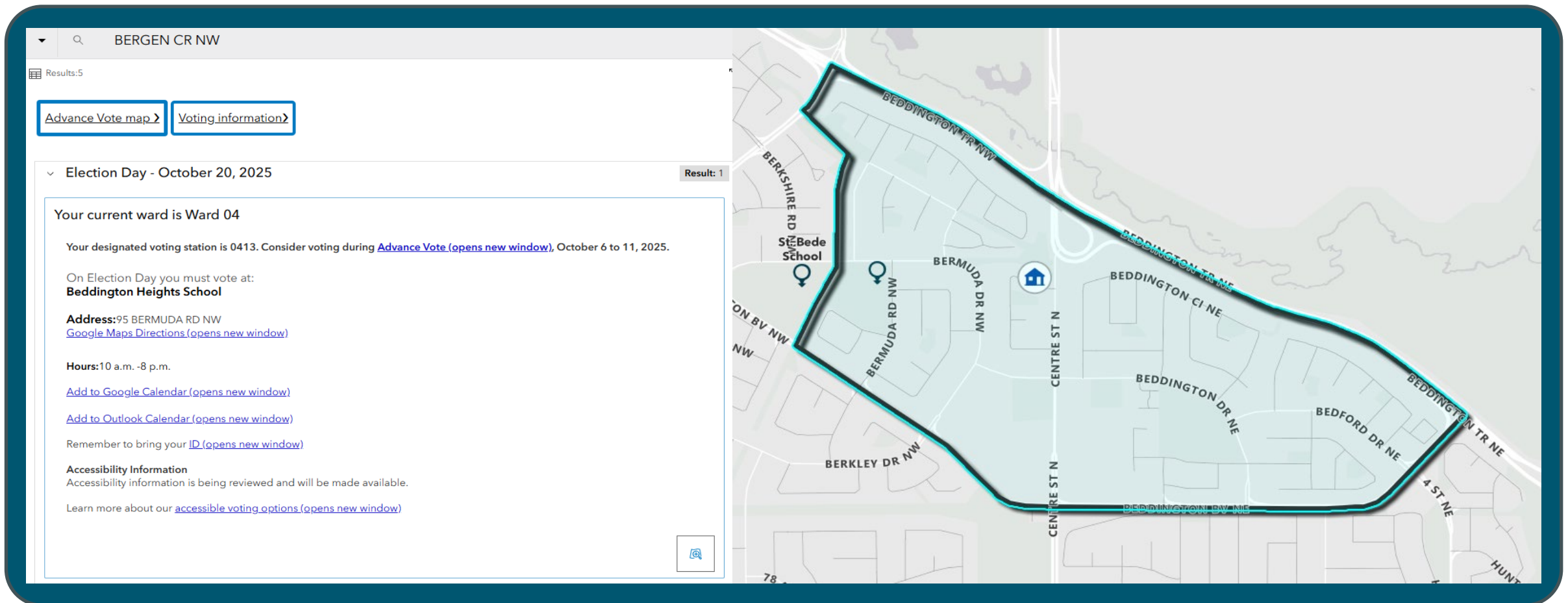


Voting Station Selection

- Stations are selected independently by Elections Calgary through a data-driven process.
- The number of voters served by a voting station are kept small.
 - Easier to manage the hand count
 - Ensure voting stations are conveniently located
- Each voting station is inspected against established criteria to ensure they meet:
 - Physical accessibility
 - Functional requirements
- Temporary measures such as ramps and bevels are used when necessary to provide a safe voting experience.



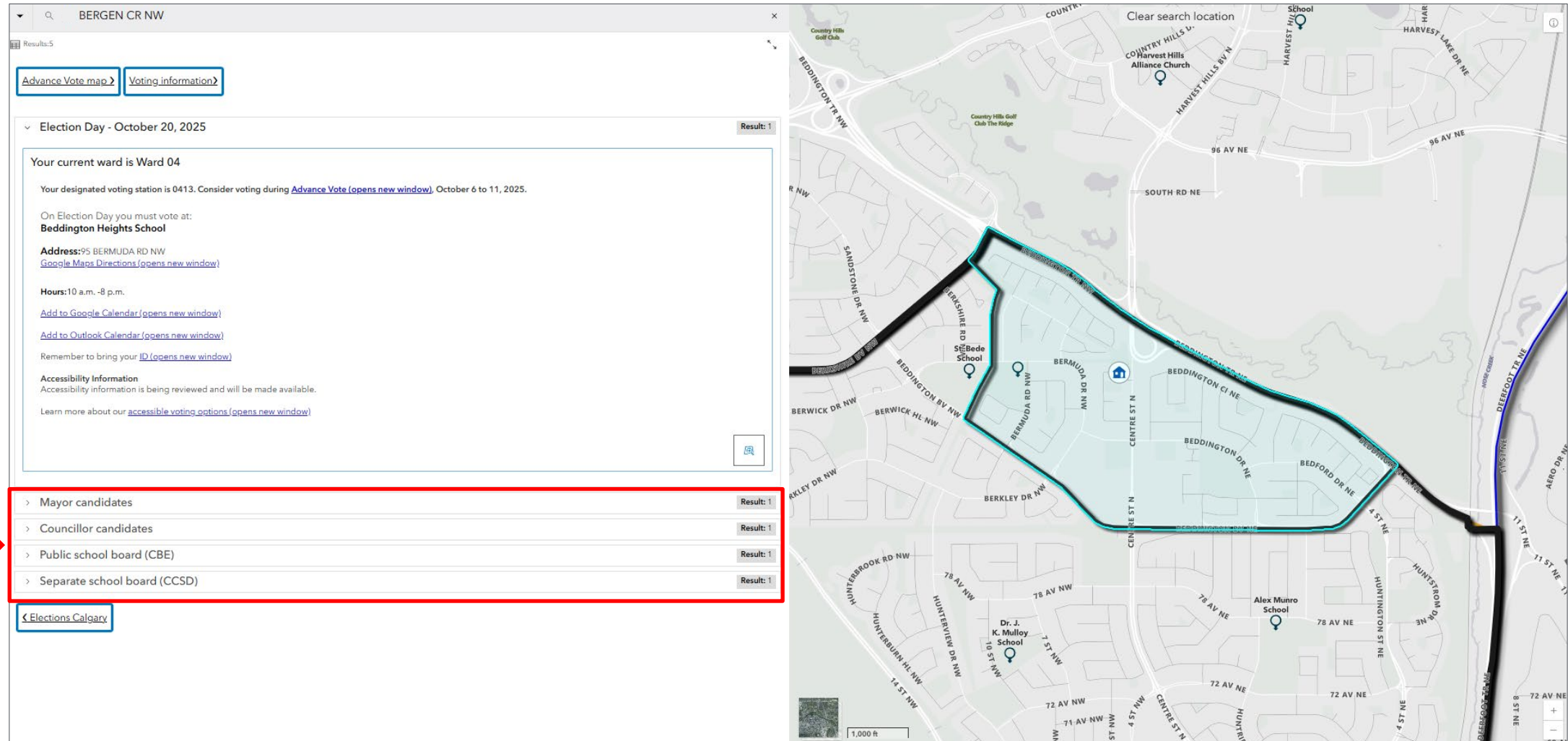
- Voters search using their home address to check their designated voting station where they can cast their ballot on Election Day.
- Available online at www.electionscalgary.ca/WhereToVote



The screenshot displays the 'Where Do I Vote' tool interface. At the top, a search bar contains the address 'BERGEN CR NW'. Below the search bar, there are two buttons: 'Advance Vote map >' and 'Voting information >'. The main content area is titled 'Election Day - October 20, 2025' and shows the results for the search. It states: 'Your current ward is Ward 04'. Below this, it says: 'Your designated voting station is 0413. Consider voting during [Advance Vote \(opens new window\)](#), October 6 to 11, 2025.' The voting station is identified as 'Beddington Heights School' with the address '95 BERMUDA RD NW'. A link to 'Google Maps Directions (opens new window)' is provided. The hours are listed as '10 a.m. - 8 p.m.' with links to 'Add to Google Calendar (opens new window)' and 'Add to Outlook Calendar (opens new window)'. A reminder to bring an 'ID (opens new window)' is also present. An 'Accessibility Information' section notes that accessibility information is being reviewed and will be made available. A link to 'Learn more about our accessible voting options (opens new window)' is at the bottom. On the right side of the interface, a map shows the location of the voting station, with a blue house icon indicating the user's current location. The map includes labels for various streets: 'BERKSHIRE RD NW', 'BERMUDA DR NW', 'CENTRE ST N', 'BEDDINGTON TR NW', 'BEDDINGTON TR NE', 'BEDDINGTON CI NE', 'BEDDINGTON DR NE', 'BEDFORD DR NE', '4 ST NE', 'HUNT', 'BERKLEY DR NW', and 'CENTRE ST N'. A 'Result: 1' label is visible on the right side of the map area.

Where Do I Vote tool

- Voters can also see their list of candidates below their designated Election Day voting station.



The screenshot displays the 'Where Do I Vote' tool interface. The left sidebar contains election information for Ward 04, including the designated voting station (Beddington Heights School), address, hours, and links to add to calendar. A red box highlights a list of candidates with a red arrow pointing to it from the left. The right side of the interface shows a map of the ward area, outlined in blue, with various streets and landmarks labeled.

Results: 5

[Advance Vote map >](#) [Voting information >](#)

▼ Election Day - October 20, 2025 **Result: 1**

Your current ward is Ward 04

Your designated voting station is 0413. Consider voting during [Advance Vote \(opens new window\)](#), October 6 to 11, 2025.

On Election Day you must vote at:
Beddington Heights School

Address: 95 BERMUDA RD NW
[Google Maps Directions \(opens new window\)](#)

Hours: 10 a.m. - 8 p.m.
[Add to Google Calendar \(opens new window\)](#)
[Add to Outlook Calendar \(opens new window\)](#)

Remember to bring your [ID \(opens new window\)](#)

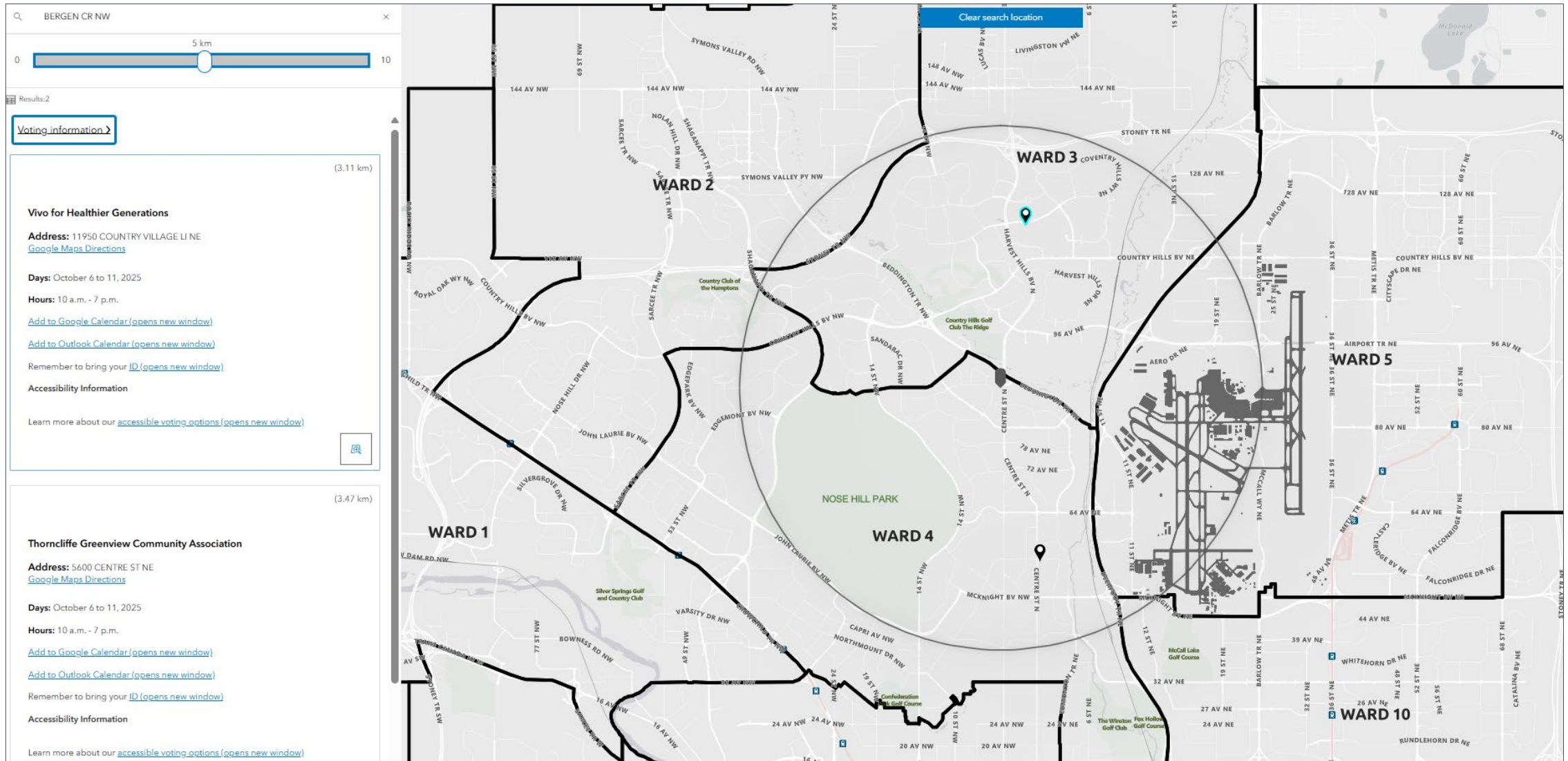
Accessibility Information
Accessibility information is being reviewed and will be made available.
Learn more about our [accessible voting options \(opens new window\)](#)

Candidates:

> Mayor candidates	Result: 1
> Councillor candidates	Result: 1
> Public school board (CBE)	Result: 1
> Separate school board (CCSD)	Result: 1

[← Elections Calgary](#)

A voter who wants to cast their ballot during the **Advance Vote** period can also find the Advance Vote stations closest to them.



The screenshot displays the 'Where Do I Vote' tool interface. At the top left, there is a search bar with 'BERGEN CR NW' entered. Below the search bar is a scale bar from 0 to 10 km. On the left side, there are two panels showing voting information for specific locations.

Panel 1: Vivo for Healthier Generations
 Address: 11950 COUNTRY VILLAGE LI NE
[Google Maps Directions](#)
 Days: October 6 to 11, 2025
 Hours: 10 a.m. - 7 p.m.
[Add to Google Calendar \(opens new window\)](#)
[Add to Outlook Calendar \(opens new window\)](#)
 Remember to bring your [ID \(opens new window\)](#)
 Accessibility Information
 Learn more about our [accessible voting options \(opens new window\)](#)

Panel 2: Thorncliffe Greenview Community Association
 Address: 5600 CENTRE ST NE
[Google Maps Directions](#)
 Days: October 6 to 11, 2025
 Hours: 10 a.m. - 7 p.m.
[Add to Google Calendar \(opens new window\)](#)
[Add to Outlook Calendar \(opens new window\)](#)
 Remember to bring your [ID \(opens new window\)](#)
 Accessibility Information
 Learn more about our [accessible voting options \(opens new window\)](#)

The main map area shows the city of Calgary divided into wards: WARD 1, WARD 2, WARD 3, WARD 4, WARD 5, and WARD 10. A blue pin is located in WARD 3 near Harvest Hills Blvd N. A red line indicates a route through WARD 5 and WARD 10. Various streets and landmarks like Nose Hill Park and the Country Club of the Hamptons are labeled.

Inspections

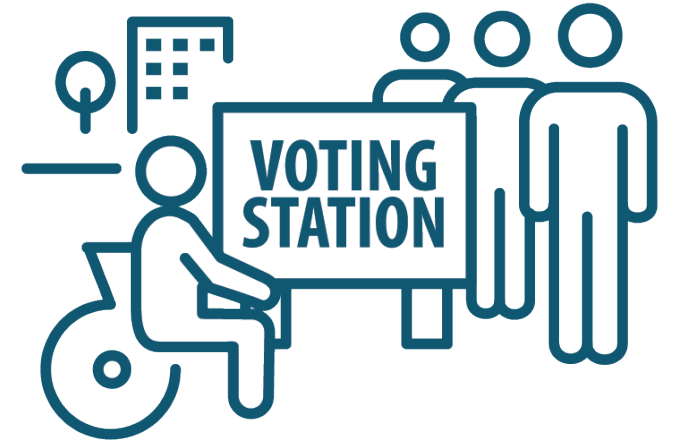
- Voting stations are inspected to ensure they meet accessibility standards.
- The Where do I vote tool includes the accessibility for each voting station.

Voting Assistance

- Magnifiers, tactile voting templates, signature guides and large-grip pencils available at voting stations upon request.
- Voters can bring someone to help them vote or ask an election worker for help.
- Large print and braille candidate lists will be available at voting stations.
- Variety of languages spoken at voting stations

Other Voting Options

- Vote Anywhere during Advance Vote
- Mail-in ballots
- CNIB
- Deaf and Hear Alberta
- YW Calgary



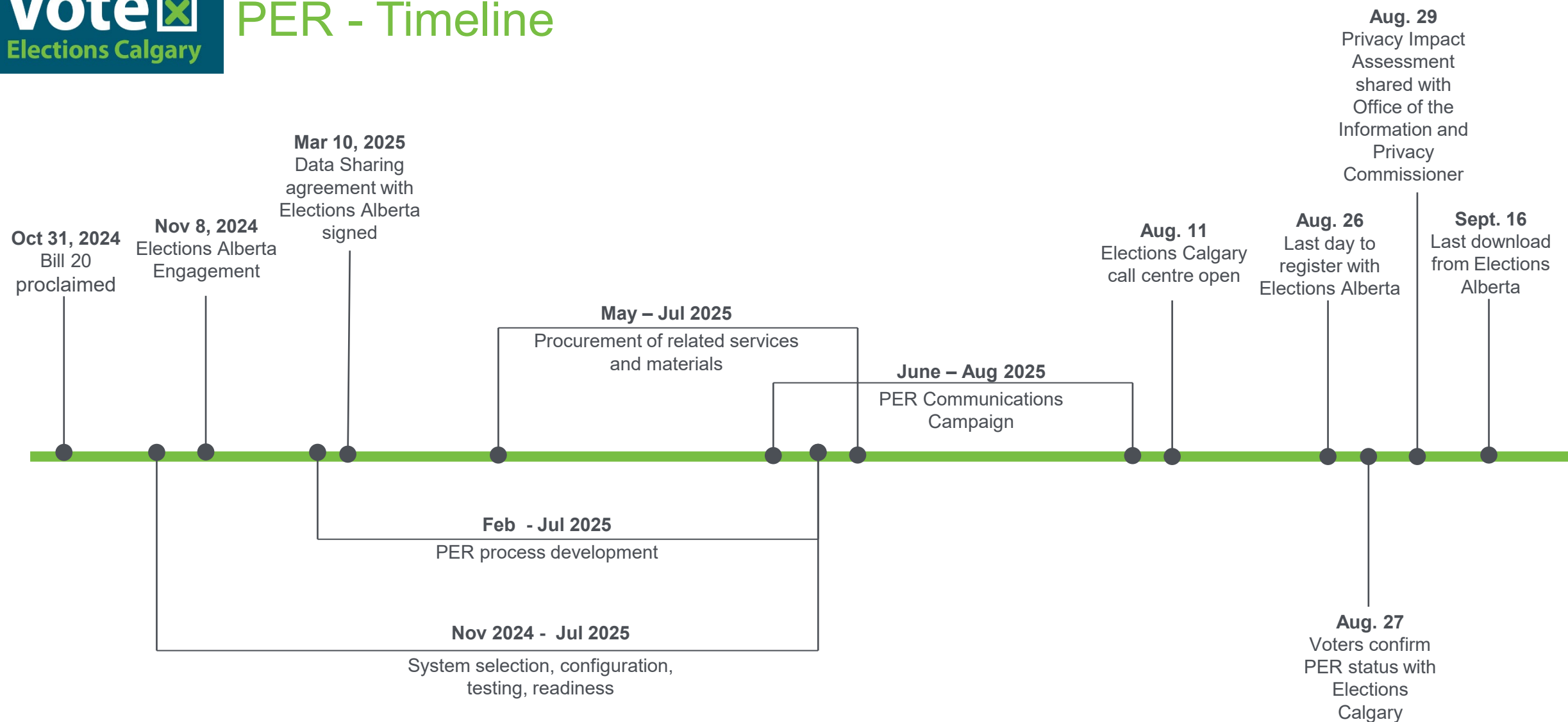


Permanent Electors Register

Permanent Electors Register (PER)

- Municipalities in Alberta are now required by provincial legislation to prepare and maintain a PER of residents who are eligible to vote. Together with acceptable identification, the PER will be used by election officials to verify the eligibility of individuals to vote in the October 20, 2025 General Election.
- The PER must be compiled and revised by Elections Calgary primarily using information received from Elections Alberta.
- **897,811** electors (as of Sept. 16, 2025).
 - Adjusted number 896,042. Removes addresses that no longer exist.
- Candidates will not receive a copy of the PER
 - The LAEA directs that candidates, official agents or scrutineers will not take photographs or make copies of the PER.

PER - Timeline



Dates	Activity (June to September 2025)
Ongoing	Webpage
Ongoing	311 script
June 25, July 16	Voter and Political Participants e-newsletters
June 25, Aug. 15	Media Release
June 25 – Aug. 1	Paid media (online digital)
June 25, 26, July 8, 9, 18, 29	Social media posts (various platforms)
July 1 (monthly)	Community newsletters
June/July	Community Partners networks
July 1 – Aug. 1	Paid media (TV spots)

Key Messages

- You can still vote, even if you are not registered. Visit your voting station with your ID to vote.
- Encourage voters to understand the registration and ID requirements.
- Look for the voter guide and voter card in September.

How the PER is Used in a Voting Station

Advance Vote

- **Electronic Live Strike-Off**
 - Election workers use laptops and strike-off voters electronically from the PER at the voting station.
 - The PER updates in real time.
 - Voters will appear as already voted if they go to another voting station or if they voted by mail-in ballot.
 - The electronic PER lists all registered voters in the City of Calgary.
- **Why this matters**
 - Advance Vote is a vote anywhere model
 - Live strike-off limits voters' ability to vote multiple times at different voting stations.

Election Day

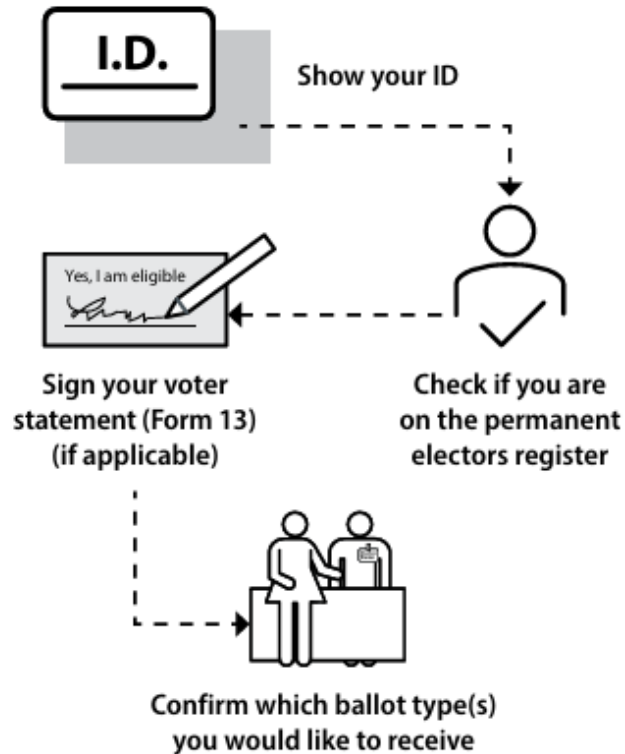
- **Manual Strike-Off**
 - Election workers have paper copies of the PER and strike-off voters manually.
 - The paper copies are updated from Advance Vote to indicate voters who voted during Advance Vote or who have voted by mail-in ballot.
 - The paper copies only list voters who are assigned to vote at that voting station.
- **Why this matters**
 - On Election Day, voters must vote at their assigned voting station.
 - Voters who try to vote at another voting station must have ID showing that they live in the area assigned to that station.



Voter Eligibility and Identification

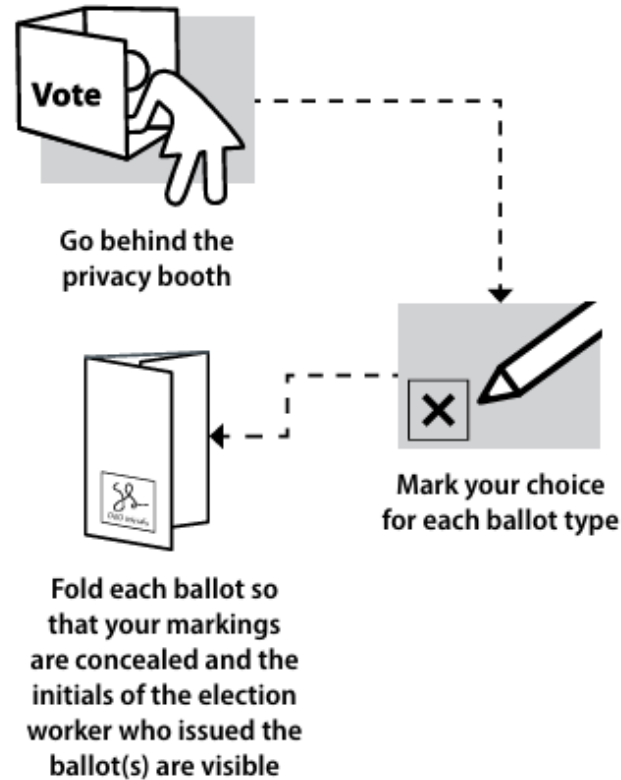
1.

Confirm who you are and get your ballot(s):



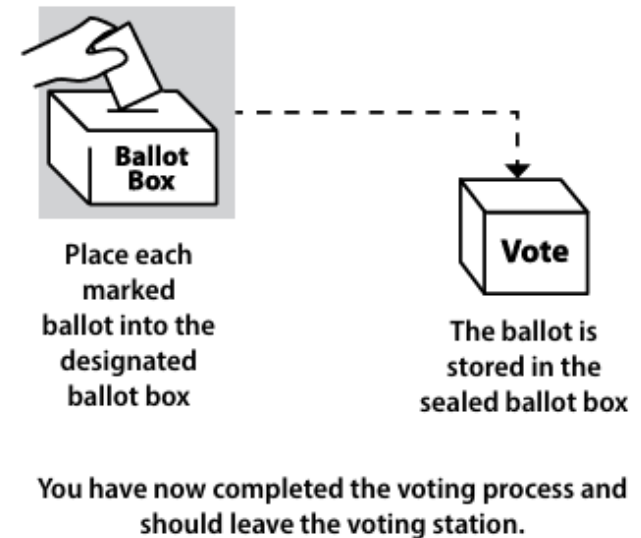
2.

Mark your ballot(s):



3.

Bring your ballot(s) to the Ballot Box Officer:



- To vote in the General Election, you must, on the day you choose to vote:
 - be at least 18 years old,
 - be a Canadian citizen,
 - reside in Alberta, and
 - in the city of Calgary, to vote for mayor,
 - in the ward, to vote for councillor,
 - in the Calgary Board of Education jurisdiction ward for public school trustee; or
 - in the Calgary Roman Catholic Separate School Division jurisdiction ward for separate school trustee. A separate school trustee voter must also declare that they are of the same faith as the Calgary Roman Catholic Separate School Division
 - show one piece of authorized ID



Identification Requirements

Option 1

Voter is on the Permanent Electors Register (PER)

- One piece of ID issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the person. For example, a driver's licence, an Alberta ID card or a Canadian passport.

NOTE: Form 13 is used for every voter to track the ballots they received. Only voters who align with Option 2 are required to sign the form. The election worker completes the section related to ballot selection.

Option 2

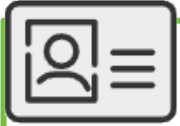
Voter is not on the PER

Voter is on the PER but does not have government-issued photo ID

Voter wants a school board ballot

- Complete **Form 13 (Elector Register)**.
 - One piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the person, the person's name and the address of the person's residence.
 - One piece of identification that contains the person's name and current address (next slide).
 - One piece of identification that contains the person's name and an eligible voter to vouch, who meets the requirements and completes **Form 14 Statement of Voucher**.

Acceptable ID



Government-issued documents

- Alberta driver's licence or ID card.
- Fishing, trapping, or hunting licence.
- Government cheque or cheque stub.
- Income/property tax assessment notice.
- Letter from a public curator, public guardian or public trustee.
- Statement of government benefits (e.g. employment insurance, old-age security, social assistance, disability support or child tax benefits).



Other Documents

- Bank/credit card statement or personal cheque.
- Insurance policy or coverage card.
- Pension Plan statement of benefits, contributions or participation.
- Residential lease or mortgage statement.
- Utility bill (e.g. telephone, public utilities commission, television, hydro (electric), gas or water).
- Vehicle ownership, registration or insurance certificate.
- Correspondence issued by a school, college or university.



Attestation Forms

Attestation forms are authorized to be used as a form of identification in the following circumstances.

- A voter who resides in a supportive living or long-term care facility.
- A voter who resides in student housing on a campus.
- A voter who is an inmate.
- A voter who receives services from a shelter or community support centre.
- A voter who is renting their ordinary residence.



Vouching

If a voter does not have acceptable ID with their current address, they may have another voter vouch for them.

The voucher must:

- be eligible to vote,
- have acceptable ID,
- be listed on the (PER), and
- at the voting station, complete Form 14 Statement of Voucher.

Form 14 Statement of Voucher sets out that the voucher:

- knows the person,
- knows the person resides at the address indicated on the statement, and
- has not been vouched for themselves.

A voucher may only vouch for more than one person, if the people they are vouching for live in the same residence (one household maximum).

Scrutineers are prohibited from vouching.

Elector Register Form 13

Voters must complete **Form 13**:

- To confirm eligibility to **receive a school board ballot** (either Calgary Board of Education or Calgary Roman Catholic Separate School Division).
- If they are **not on the permanent electors register**.
- If they are on the permanent electors register, but they **do not have Canadian government-issued photo ID**.

Form 13 is sealed in the ballot box when the voting station closes.

A duplicate copy is returned to the Elections Calgary office to be forwarded to Elections Alberta.

Local Jurisdiction:

- The City of Calgary, Province of Alberta
- Calgary Board of Education
- Calgary Roman Catholic Separate School Division

General Election Date: October 20, 2025

Voting Subdivision or Ward:	Voting Station #:	Voter #:
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STATEMENT OF ELECTOR ELIGIBILITY

I, _____ of _____,
Name of Elector Street Address of Residence
_____, Alberta _____, born on _____,
City Postal Code yyyy-mm-dd

am eligible to vote at the above-mentioned election because:

- I have not voted before in this election,
- I am 18 years of age or older,
- I am a Canadian Citizen,
- My place of residence is in the voting subdivision or ward on Election Day, and
- I have provided the required proof of eligibility as required by Section 53 of the *Local Authorities Election Act*, or, if applicable, I have provided identification for inspection and my residence has been vouched for.

I am eligible to vote for (select one, if applicable): ☐ A Public School Trustee ☐ A Separate School Trustee

Signature of Elector

IT IS AN OFFENCE TO SIGN A FALSE STATEMENT



Scrutineers

Who can be a scrutineer

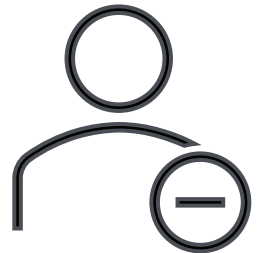
- Scrutineers must be at least 18 years old and must not have been convicted of an offense in the previous 10 years under the following acts:
 - *Local Authorities Election Act*
 - *Election Act*
 - *Election Finances and Contribution Disclosure Act*
 - *Canada Elections Act*
- Candidates have the discretion to appoint scrutineers using the legislated scrutineer forms.

Role of the Scrutineer

- Observe the voting process at voting stations.
- Observe ballot counting process at voting stations and the counting centre.

Scrutineer Conduct in a Voting station

- Scrutineers must abide by rules at voting stations and the counting centre.
- A Presiding Deputy Returning Officer (PDRO) can ask scrutineers to leave the voting station if they are creating a disturbance or not following the rules.



Where can scrutineers observe?



Advance Vote stations

- Voting process (entry at 9:45 a.m. permitted). Stations open at 10 a.m.



Election Day stations

- Voting process (entry at 9:45 a.m. permitted). Stations open at 10 a.m.
- Count of ballots (entry by 8 p.m. permitted). Stations close at 8 p.m.



Counting centre

- Starting on Election Day, count starts at 7:30 p.m.
- Count of Advance Vote, mail-in ballots, hospitals, care facilities and shelters.
- Max. of 3 scrutineers per candidate.

What scrutineers cannot do

- ☐ Interfere with the voting process.
- ☐ Prevent an elector from voting.
- ☐ Object to a person voting.
- ☐ Assist an elector to mark a ballot (an election worker can assist an elector and is sworn to secrecy).
- ☐ View an elector marking their ballot.
- ☐ Campaign inside or outside the voting station, including the parking lot.
- ☐ Wear campaign materials such as buttons, t-shirts or hats.
- ☐ Talk to an elector in the voting station.
- ☐ Touch or request to see voting materials, including the electors register
- ☐ Vouch for a person at the voting station.
- ☐ Count ballots.
- ☐ Take phone calls inside the voting station.
- ☐ Take a photo or make a copy of the permanent electors register.

Appointing Scrutineers

There are two scrutineer forms to complete.

Scrutineer Appointment Form



Statement of Scrutineer or Official Agent



Scrutineer Appointment Form

- **Scrutineer Appointment Form** is retained by the scrutineer.
- **Scrutineer Appointment Form** presented to Presiding Deputy Returning Officer (PDRO) at each voting station they are appointed to observe and at the counting centre.
- They must present their **Scrutineer Appointment Form** to the PDRO if they re-enter the voting station or counting centre.

Local Jurisdiction:

- The City of Calgary
- Calgary Board of Education
- Calgary Roman Catholic Separate School Division

General Election Date: October 20, 2025

DATE		
YYYY	MM	DD
2025		

TO THE PRESIDING DEPUTY RETURNING OFFICER:

I, _____, hereby appoint
Candidate's name

_____ to act as my
Scrutineer's name

scrutineer at the **October 20, 2025** General Election at voting station(s):

VOTING STATION NUMBER(S)	LOCATION(S)

SIGNATURE OF CANDIDATE

Statement of Scrutineer or Official Agent form

- Scrutineers and official agents must make a statement to the Presiding Deputy Returning Officer (PDRO) upon entering the voting station or the counting centre for the first time.
- A statement form must be completed at each voting station or the counting centre.
- The form is retained by the PDRO.

Local Jurisdiction:

- The City of Calgary, Province of Alberta
- Calgary Board of Education
- Calgary Roman Catholic Separate School Division

General Election Date: October 20, 2025

I, _____
Name of Scrutineer or Official Agent

of _____
Complete Address and Postal Code

in the Province of _____, am at least 18 years of age and,
Name of Province

(a) **FOR THE PURPOSES OF AN ELECTION**, will act as a scrutineer on behalf of

Name of Candidate for the office of _____
Office for which Candidate was Nominated

AND I will in all respects maintain and aid in maintaining the absolute secrecy of the vote.


Signature of Scrutineer or Official Agent

IT IS AN OFFENCE TO SIGN A FALSE STATEMENT



Ballots, Counting and Results


Ballot Design

Vote 
Elections Calgary

Calgary Municipal
Election Date:
October 20, 2025

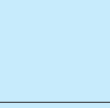
MAYOR

Elector:
Fold each ballot so that your markings
are concealed and the initials of the

Vote 
Elections Calgary

Calgary Municipal
Election Date:
October 20, 2025

Elector:
Fold each ballot so that your markings
are concealed and the initials of the
deputy who issued the ballot(s) are visible.



Deputy Returning Officer (DRO) initials

1
COUNCILLOR
WARD 1

000001

CW1 000000

FRONT

FOR MAYOR

TO VOTE: Mark each ballot with an **X** in the space provided on the right hand side opposite the name of the candidate of your choice.

Election of Chief Elected Official (Mayor)	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
For The CITY OF CALGARY Local Jurisdiction	LAST, First Political Party	
	LAST, First Political Party	
	LAST, First Political Party	
	LAST, First Political Party	
	LAST, First Political Party	
	LAST, First Political Party	
	LAST, First Political Party	
	LAST, First Political Party	

This ballot shall not be used for more than one candidate

Fold each ballot so that your markings are concealed and the initials of the deputy who issued the ballot(s) are visible

BACK

FOR COUNCILLOR

TO VOTE: Mark each ballot with an **X** in the space provided on the right hand side opposite the name of the candidate of your choice.

Election of Councillor, Ward 1 Office	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
	LAST, First Political Party	<input type="checkbox"/>
For The CITY OF CALGARY Local Jurisdiction		

The maximum number of candidates that can be voted for is one (1) .
Number

Fold each ballot so that your markings are concealed and the initials of the deputy who issued the ballot(s) are visible

Accept Ballot

NAMES OF CANDIDATES	
CANDIDATE, Name	X
CANDIDATE, Name	

Choice clear

NAMES OF CANDIDATES	
CANDIDATE, Name	
CANDIDATE, Name	✓

Choice clear

NAMES OF CANDIDATES	
CANDIDATE, Name	☺
CANDIDATE, Name	

Choice clear

NAMES OF CANDIDATES	
CANDIDATE, Name	
CANDIDATE, Name	

Choice clear

NAMES OF CANDIDATES	
CANDIDATE, Name	
CANDIDATE, Name	

Choice clear

Reject Ballot

NAMES OF CANDIDATES	
CANDIDATE, Name	X
CANDIDATE, Name	✓

Choice unclear

Voter identified
on ballot

NAMES OF CANDIDATES	
CANDIDATE, Name	
CANDIDATE, Name	John P. Voter

NAMES OF CANDIDATES	
CANDIDATE, Name	X
CANDIDATE, Name	X

Choice unclear

Blank ballot

NAMES OF CANDIDATES	
CANDIDATE, Name	
CANDIDATE, Name	

NAMES OF CANDIDATES	
CANDIDATE, Name	☺
CANDIDATE, Name	☺

Choice unclear

Missing
DRO initials

Give Ballot to each Eligible Elector	
COUNCILLOR WARD 13	
Deputy Returning Officer (DRO): Initial in space below before handing ballot to elector	
Electors: Refold this ballot so DRO initials can be seen	<div style="border: 1px solid red; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center;">DRO initials</div>

Notwithstanding subsection (1)(e), if a vote, though incorrectly marked on a ballot, clearly indicates for whom or what the elector intended to vote, the deputy may count that ballot.
(Local Authorities Election Act sec. 86(3))

Ballot Count by Location on Election Day

Election Day

Voting Stations (mayor, councillor & school trustee)

Anticipate
2,900 ballots
counted **per**
station

Counting Centre

Advance Vote
Mail-in
Care Facilities & Shelters
Post Secondary & Hospitals
Vote Bus

Anticipate
approximately
633,000 ballots
counted at the
Counting
Centre

Election Day – Voting Stations

1	Voting stations close at 8 p.m.
2	Elections workers open ballot box.
3	Order of count: Mayor ballots & Councillor ballots counted simultaneously, followed by Trustee ballots.
4	Election workers check each other's work.
5	Results called in to the Results Call Centre and entered in the results database. Estimate 8 p.m. to 12 a.m. depending on the voting station. (estimated)

Election Day – Counting Centre

1	Election staff arrive at Counting Centre to prepare.
2	Election workers arrive and are checked in.
3	Scrutineers arrive and are checked in.
4	Mayor ballot counting begins at 7:30 p.m. and concludes at 1 a.m. Only Mayor ballots counted on Election Day.
5	Results are entered in the results database at the Counting Centre.

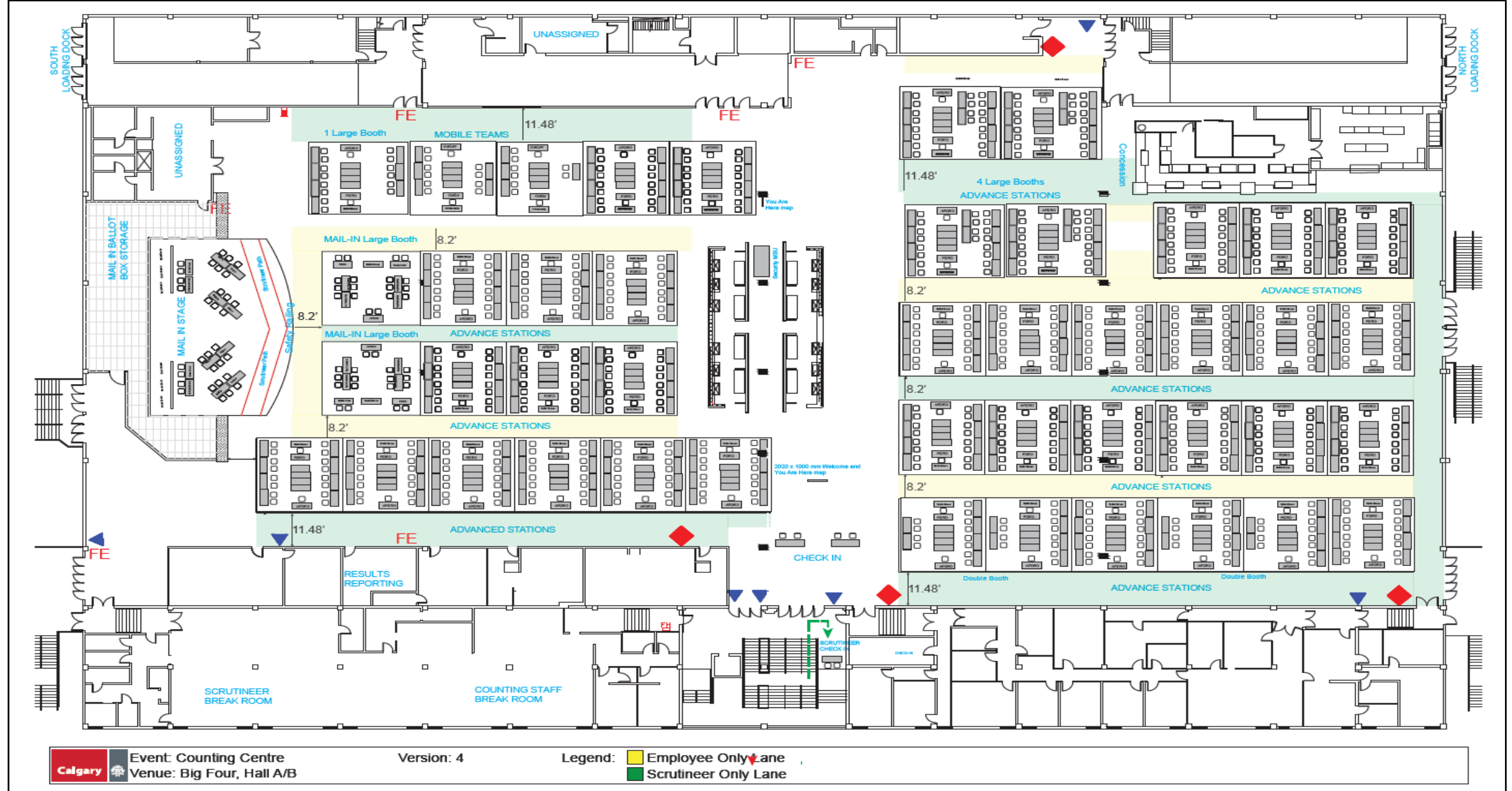
October 21– Counting Centre

1	Election staff arrive at Counting Centre to prepare.
2	Election workers arrive and are checked in.
3	Scrutineers arrive and are checked in.
4	Councillor ballot counting begins at 10:30 a.m. and concludes at 2:30 p.m. (estimated)
5	School Trustee ballot counting begins at 3:00 p.m. and concludes at 8:00 p.m. (estimated)
6	Results are entered in the results database at the Counting Centre.

Counting Centre Schedule

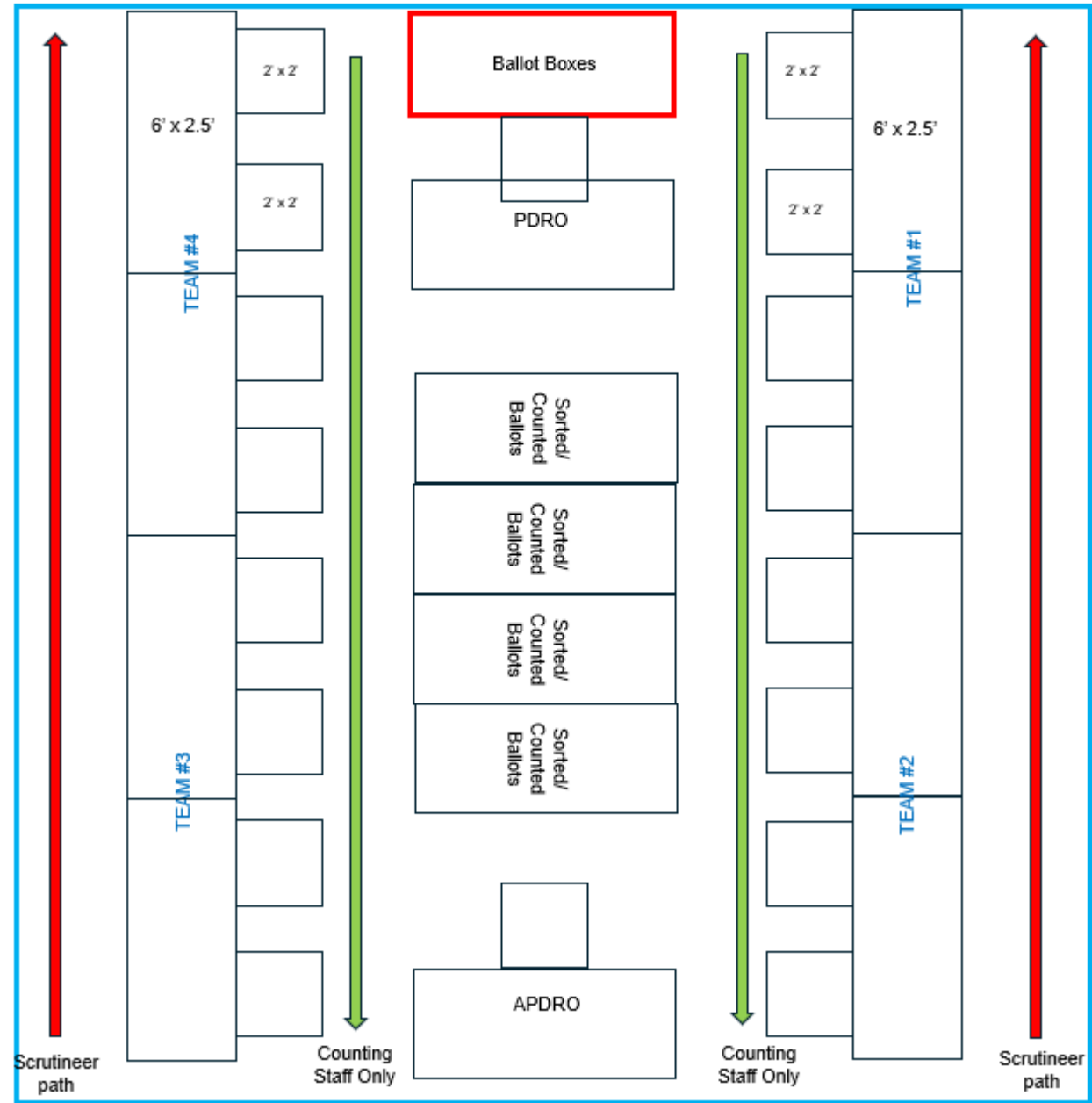
Sunday, October 19	Monday, October 20	Tuesday, October 21
8 a.m. – Setup begins of floor plan	7 a.m. – Setup of mayor ballot boxes in booths	9 a.m. – Workers arrive
9:30 a.m. – 12 p.m. – Ballot boxes delivered to Big Four Building	9:30 a.m. – Final setup of booths	10:30 a.m. – Counting continues (Councillor)
1 p.m. – Delivery of counting kits and sorting bins	4 p.m. – PDROs arrive	1:30-2:30 p.m. – Councillor count finishes (estimated)
5 p.m. – Complete walkthrough	4:30 p.m. – Refresher training	1:00-3:30 p.m. – Lunch break & School Board scrutineers arrive
Media availability (time to be confirmed)	5:30 p.m. – Election workers arrive	2:30-3:30 p.m. – School Board count begins (estimated)
	7:30 p.m. – Mayor count begins	6:30-8:30 p.m. – School Board count finishes (estimated)
	12 a.m. – Closing announcement made	
	1 a.m. – Counting Centre shuts down	

Counting Centre Floor Plan



Counting Booth Layout

- Scrutineer's pamphlets provided at check-in.
- Posters emphasizing no distractions and a quiet environment for counting.
- Wayfinding signs placed throughout the Counting Centre.



Unofficial Results

Unofficial election results will be made available on electionscalgary.ca, as reported from voting stations and the Counting Centre on Election Day, and additional days, as required.

Official Results

- Required to be finalized by 12 p.m. (noon) on October 24.
- Media release - afternoon of October 24.
- Results by voting station released to candidates the afternoon of October 24.



Recounts

Types of Recounts

There are three types of recounts:

1. Preliminary
2. Official Results – Recount on request
3. Judicial

Preliminary recounts

- **Inaccurate result.** Candidate, official agent or scrutineer shows grounds that the Returning Officer (RO) considers reasonable for alleging that the record of the result is inaccurate.
- **Objected and rejected ballots.** Number of valid ballots objected to or rejected ballots was sufficient to affect the result of the election if they had not been counted or rejected.
- **Administrative or technical error.** RO is of the opinion there may have been an administrative or technical error in the count of votes.
- **Deadline.** Application for a recount within 44 hours of the close of voting stations (Wednesday, Oct. 22, 2025, at 4 p.m.)

Recount on request (Close vote)

New for 2025

- **Within 0.5% - Official Results.** The difference between the first and second highest number of valid votes is within 0.5% of the total number of valid ballots marked at the election for that office at a voting station.
- **Request by candidate.** The application for a recount may only be made by the candidate with the second highest number of votes or the official agent of that candidate.
- **Deadline.** The application for a recount on request must be made within 72 hours after the statement of results (official results) is announced or posted (Monday, Oct. 27, 2025, at 12 p.m.)

Voting station recount; not city-wide.

At any time within the 19 days after the close of the voting stations on By-election Day, any elector may apply to the Court for a recount, after the elector has:

- Filed an affidavit with the clerk of the Court alleging reasonable grounds for believing that the returning officer or a deputy or other officer presiding at the voting station, in counting the ballots given at the election, improperly counted or rejected ballots, and
- Deposited with the clerk of the Court \$300 in cash, or by certified cheque or by money order, as security for the payment of costs and expenses.

At least 3 days prior to the application for a recount to the Court, a copy of the application and the affidavit filed shall be served by the applicant on the secretary, the returning officer and all candidates for the affected contest.

Campaign Disclosures

Campaign contributions to candidates

Who can contribute	Contributions limits
Alberta residents	<p>Per calendar year:</p> <ul style="list-style-type: none">• \$5,000 in the aggregate to all council candidates (includes mayor and councillor).• \$5,000 in the aggregate to all public school board candidates.• \$5,000 in the aggregate to all separate school board candidates.
Alberta trade unions and employee organizations, corporations that do business in Alberta	<p>Per campaign period (2024 and 2025 combined):</p> <ul style="list-style-type: none">• \$5,000 in the aggregate to all council candidates (includes mayor and councillor).• \$5,000 in the aggregate to all public school board candidates.• \$5,000 in the aggregate to all separate school board candidates.
Self-contribution	<ul style="list-style-type: none">• A candidate can self-contribute \$10,000 per campaign period (2024 and 2025 combined) to their own campaign.

- All candidates must submit a campaign disclosure statement to Elections Calgary. This includes any candidate who:
 - withdraws their nomination,
 - self-funds their campaign,
 - runs a campaign with zero expenses or contributions, or both, or
 - files a notice of intent to be nominated in 2024 or 2025.
- Candidates are responsible for ensuring that their disclosure statements are accurate and submitted on time. Candidates are responsible for City of Calgary late filing fees or Election Commissioner of Alberta administrative penalties, if applicable.

Reporting periods

LAEA	Reporting period	Filing deadline
147.4 (1)	For contributions received in 2024.	Sat. March 1, 2025 (Becomes Mon. March 3, 2025)
147.4 (2)	For contributions received between Jan. 1 to July 31, 2025.	Tues. Sept. 30, 2025 (Becomes Wed. Oct. 1, 2025, due to National Day for Truth and Reconciliation).
147.4 (1)	For contributions received between Jan. 1 to Dec. 31, 2025	Sun. March 1, 2026 (Becomes Mon. March 2, 2026)

NEW* September 30, 2025

- The *Local Authorities Election Act* (LAEA) was updated to require candidates for the 2025 General Election to submit financial disclosure statements by Sept. 30, 2025, if they received contributions between Jan. 1, 2025 and July 31, 2025.
- Candidates **must** submit original documents with original signatures. The documents must be submitted in person at the Elections Calgary office or by mail. Digital submissions sent by email will **not** be accepted.

How to file a disclosure

1

Complete Form 26

Step 1

Download and complete Form 26.

Form 26 includes:

- Total amount of individual, union, or corporate contributions of \$50.00 or less.
- Total amount of individual, union, or corporate contributions of \$50.01 and greater. Total amount of the candidate's own funds, which has not been reimbursed from the campaign funds.
- Total net amount from fund-raising functions. For details on what is eligible from fund-raising functions, see LAEA section 147.31.

2

Additional documents

Step 2

Provide additional documents about contributions and expenses, if applicable.

Additional documents:

- Contributions list
- Itemized expenses
- Itemized list of any transfers made between an endorsed candidate and a registered local political party
- Amendments to disclosure statement (if required)
- Review engagement report (if required)

3

Submit disclosure statement

Step 3

Submit the disclosure statement to Elections Calgary before the deadline.

How to submit:

1. In person: Appointment required - call Elections Calgary at 403-476-4110 or email candidates@calgary.ca.
2. Mail or courier: Submit by mail or courier. Please consider mailing time; Elections Calgary must receive the disclosure statement by the deadline. Mailing dates or postmarks do qualify as meeting legislative deadlines.

Disclosure statements submitted by **email** **will not** be accepted.



What to Expect After the Election

Swearing-In Ceremony

- **Tuesday, October 28, 3:00 p.m.** – Council-Elect briefing – (Council Chamber)
- **Wednesday, October 29:**
 - 2:30 – 3:45 p.m. – Official Council headshots (Historic City Hall)
 - 4:00 – 5:30 p.m. – Private seated dinner for Council-Elect and guests (Historic City Hall)
 - 6:00 – 7:00 p.m. - Swearing-In Ceremony (Council Chamber)
 - 7:00 – 9:00 p.m. - Post Swearing-In Ceremony Reception (Historic City Hall)

When do I start?

- Your term starts on **October 29**
- Full-time position

Questions & Answers

Share your feedback on
today's session!



- Email
 - candidates@calgary.ca
- Telephone
 - 403-476-4110

Share your feedback on
today's session!

